



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, NOVEMBER 28, 2018 7:00 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on November 28, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated November 28, 2018 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form - [03.00 CONFLICT OF INTEREST REPORTING FORM 2018](#)

4. DEPUTATIONS AND PETITIONS

- OCWA – Glencoe Sewage Lagoon
- Consent/Zoning Amendment Application – 21495 Thames Road – Fennell Woodlands Inc. (also see planning agenda for consent application)

[04.02 21495 Fennell Woodlands Planning Report](#)

- Glencoe Historical Society – Lorne Munro

Planning - Committee of Adjustment

#2018-

Moved by _____

Seconded by _____

THAT the regular meeting of council is suspended to move into Committee of Adjustment at _____ p.m.

Regular council resumed at _____ p.m.

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – November 7, 2018

[05 01 November 7 2018 council minutes](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated November 7, 2018 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers not anticipated for this meeting.

8. ACTION CORRESPONDENCE

1. Minor Variance Application A-6/2018 withdrawn – request for refund of fees

[08 01 CorreiaRequest](#)

#2018-
Moved by _____

Seconded by _____

THAT the request for a refund of fees for minor variance application A-6/2018 which is withdrawn be denied.

9. STAFF REPORTS

a. Fire

1. SWM Fire Department incident range 18-051 to 18-067 report

[09 a 01 CUSTOM_FIRE_REPORT2](#)

#2018-
Moved by _____

Seconded by _____

THAT SWM Fire Department incident range 18-051 to 18-067 report is received.

b. Administration

1. Consent/Zoning Amendment Application – 21495 Thames Road – Fennell Woodlands Inc.

[09 b 01 21495 Fennell Woodlands Planning Report](#)

#2018-
Moved by _____

Seconded by _____

THAT, as recommended by the Southwest Middlesex Committee of Adjustment, Application for Zoning By-law Amendment P-8/2018, which proposes to rezone the severed parcel created through Consent Application B-06/2018 from General Agricultural (A1) Zone to Rural Residential (RR) Zone and rezone the retained parcel created through Consent Application B-

06/2018 from General Agricultural (A1) Zone to Agricultural (A2) Zone be **GRANTED.**

2. Tanya Drive Subdivision – Phase II

[09 b 02 Utopia Tanya Drive IIcomplete](#)

#2018-

Moved by _____

Seconded by _____

THAT Council approve by by-law a subdivision agreement between the Municipality of Southwest Middlesex and Utopia Homes.

3. Council End of Term Update – 2018

[09 b 03 Update 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT Council receive the End of Term Update – 2018 report for information.

c. Building

1. Building Permit Report – October 2018

[09 C 01 2018 October Building Report](#)

#2018-

Moved by _____

Seconded by _____

THAT the building permit report for October, 2018 is received.

d. Finance

e. Facilities and Recreation

f. Public Works

1. Tenders – Dieleman Drain

[09 f 01 PW Report to Council Tenders Dieleman Drain](#)

#2018-

Moved by _____

Seconded by _____

THAT the Dieleman Drain tender be awarded to Timmermans Drainage (subject to no appeals to the Agriculture, Feed and Rural Affairs Tribunal being received).

2. Tenders – Jacobsen Drain

[09 f 02 PW Report to Council Tenders Jacobsen Drain](#)

#2018-

Moved by _____

Seconded by _____

THAT the Jacobsen Drain tender be awarded to Timmermans Drainage (subject to no appeals to the Agriculture, Food and Rural Affairs Tribunal being received).

10. REPORTS OF COMMITTEES

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. Village of Newbury Zoning Amendment and Official Plan Amendment – property known as 22893 Hagerty Road, Newbury

[12 01 Newbury ZBA and OPA](#)

2. Lower Thames Valley Conservation Foundation – \$72,000 Ontario Trillium Foundation ‘Seed’ Grant Awarded to Lower Thames Valley Conservation Foundation

[12 02 Media Release Lower Thames Valley Conservation Foundation November 6 2018](#)

3. GDHS Student Thankyou:

[12 03 thankyou gdhs students](#)

4. FCHS Foundation Pulse Newsletter – Fall 2018

5. Township of Adelaide Metcalfe – Passage of Zoning By-law for 24042 Dundonald Road

#2018-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- December 5, 2018 – Inaugural & Council – 1:30 p.m.
- December 12, 2018 – Council – 7:00 p.m.
- December 12, 2018 – Budget – Overview and Capital (part of regular council)
- December 19, 2018 – Budget – Capital – 6:00 p.m.
- December 19, 2018 – Council/Planning – 7:00 p.m.
- January 9, 2019 – Council – 1:30 p.m.
- January 16, 2019 – Facilities Tour – 10:00 a.m.
- January 16, 2019 – Budget – Operating (Special) – 1:30 p.m.
- January 23, 2019 – Council – 7:00 p.m.
- January 23, 2019 – Budget – Operating – (part of regular council)
- January 30, 2019 – Council/Planning – 7:00 p.m.
- January 30, 2019 – Budget – Operating – (part of regular council)
- February 6, 2019 – Budget Wrap-Up – (part of regular council)
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15. CLOSED SESSION (Committee of the Whole)

16. BY-LAWS

1. By-law No. 2018/ - 1st & 2nd readings only

[16 01 Zoning Amendment 21495ThamesRd2](#)

Being a by-law to change the zoning of the subject lands known as 21495 Thames Road from the General Agricultural (A1) Zone to the Agricultural (A2) Zone and to the Rural Residential (RR) Zone

2. By-law No. 2018/

[16 02 Tanya Drive subdivision agreement complete](#)

Being a by-law to authorize the execution of a Subdivision Agreement with Utopia Custom Homes Inc. relating to the property located at Part of Lot 27, Registrar’s Compiled Plan No. 431

Designated as Part 5 on Reference Plan 33R-18639, in the former Village of Glencoe now in the Municipality of Southwest Middlesex and known as Tanya Drive – Phase II, Glencoe, ON

3. By-law No. 2018/

[16 03 confirming bylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (November 28, 2018)

#2018-
Moved by _____

Seconded by _____

That By-law No. 2018/ to By-law No. 2018/ be given first and second readings.

#2018-
Moved by _____

Seconded by _____

That By-law No. 2018/ and By-law No. 2018/ be read a third and final time.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.